



Homeownership Pre-Application Form

A world where everyone has a decent place to live.

Dear Applicant,

Habitat for Humanity is a non-profit organization building simple, decent, affordable homes for qualifying families in Wood County. Please read this Pre-Application form carefully and answer all questions. Following an initial review, we will contact you concerning eligibility or next steps. If you do not meet eligibility guidelines, we will notify you by letter.

This review process can take 30 to 90 days.

Thank you,
Family Selection Committee

When you have completed this Pre-Application please return it to:

By mail:	In person:
Habitat for Humanity of Wood County P.O. Box 235 Bowling Green, OH 43402	Habitat for Humanity of Wood County 326 Industrial Parkway, Unit 1 Bowling Green, OH 43402

For Questions call: 419-481-8100

We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.



How did you hear about the homeownership program?

<input type="checkbox"/> Website	<input type="checkbox"/> Flyer	<input type="checkbox"/> Facebook	<input type="checkbox"/> Other Social Media
<input type="checkbox"/> Referral (family member, friend, co-worker)			<input type="checkbox"/> Community Event
<input type="checkbox"/> Other, please explain:			

Applicant Name:	Co-Applicant Name
Cell Phone:	Cell Phone:
Work Phone:	Work Phone:
Email:	Email:
Applicant Address:	
Co-app address (if different):	

Applicant Marital Status: (circle one) Unmarried Married Separated

Co-Applicant Marital Status: (circle one) Unmarried Married Separated

Are you a U.S. citizen or permanent resident?

Applicant: (circle one) Yes No

Co-applicant: (circle one) Yes No

IF "no", please explain: _____

How many people will be living in the home, including you? _____

Please list all names, including you, date of birth and relationship below.

Name	Date of Birth	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe why you need a Habitat home:

The housing I live in is:

- ① Overcrowded. _____
- ② Poorly maintained (substandard). _____
- ③ In a dangerous neighborhood. _____
- ④ A temporary housing situation _____
- ⑤ Other _____

Ability to pay:

Habitat homeowners purchase their Habitat home and are required to pay a monthly mortgage payment. Your credit history will be considered in this regard.

1. What is your estimated monthly household income? _____
(Monthly income includes jobs, social security, disability, food stamps, and child support, if reliable).

2. Have you had a bankruptcy?

Applicant (circle one) Yes/NO - If yes, what year? _____, when was it discharged? _____

Co-Applicant (circle one) Yes/NO - If yes, what year? _____, when was it discharged? _____

I am willing to partner with Habitat:

The homeownership program requires that you partner with Habitat by completing 200 “Sweat Equity” Hours (volunteer hours) for single applicants and 400 hours for dual applicants. Sweat equity is completed by attending a mandatory monthly Homeowner Education meeting, attending budgeting workshops, volunteering with us in the office and helping to build your home or another family’s home.

Applicant: Are you willing to do this? **YES NO** (please circle one).

Co-Applicant: Are you willing to do this? **YES NO** (please circle one).

We are always seeking to purchase new lots on which to build/rehab homes. We do our best to match the area you wish to live in with what we have available, but we cannot guarantee a suitable match. Please indicate your top three areas in Wood County in which you would be willing to purchase a Habitat home.

- 1. _____
- 2. _____
- 3. _____

Highest Level of Education:

_____ Applicant

_____ Co-Applicant

Are you currently enlisted or a Veteran?

Applicant: (circle one) Yes No

Co-applicant: (circle one) Yes No

Criminal Background:

Have you ever been charged with or convicted of a crime other than a minor vehicle violation?

Applicant: ___No ___Yes, please explain:_____

Co-Applicant: ___No ___Yes, please explain:_____

Income Sources:

Please list all sources of income received on a monthly basis and send in required proof of income listed on the last page.

Applicant:

Job (gross before taxes) \$_____

Social Security/SSI \$_____

S.N.A.P. \$_____

Child Support \$_____

Other \$_____

Co-Applicant:

Job (gross amount before taxes) \$_____

Social Security/SSI \$_____

S.N.A.P. \$_____

Child Support \$_____

Other \$_____

You must submit the following documents with this pre-qualification:

1. Last 2 years of most recent tax returns filed
2. 8 weeks of pay stubs for each applicant
3. Documentation of all other household income (e.g. social security, disability, food stamps and child support)

WE CANNOT REVIEW YOUR APPLICATION WITHOUT THESE DOCUMENTS

CREDIT REPORT AUTHORIZATION AND PRIVACY DISCLOSURE FORM

I hereby authorize and instruct Habitat for Humanity of Wood County (“HFHWC”) to obtain and review my credit report. My credit report will be obtained from a credit reporting agency chosen by HFHWC. I understand and agree that HFHWC intends to use the credit report for the purpose of evaluating my financial readiness to purchase a home.

I authorize _____

I do not authorize _____

I understand that I may revoke my consent to these disclosures by notifying HFHWC in writing.

I affirm that the information that I have provided is true and accurate to the best of my knowledge. I understand that providing false information may cause my disqualification for the purchase of a HFHWC home.

Applicant’s Name (Print)

Co-Applicant’s Name (Print)

Applicant’s Signature

Co-Applicant’s Signature

Applicant’s Social Security Number

Co-Applicant’s Social Security Number

Date: _____

Date: _____